

STUDIO WAYNE McGREGOR COMPANY REHEARSAL DIRECTOR JOB PACK

INTRODUCTION

Studio Wayne McGregor is looking for a dynamic and experienced Rehearsal Director to join a small and intensive team working closely to realise the ambitious activity of Company Wayne McGregor at home and abroad. The Company Rehearsal Director will run rehearsals, be responsible for maintaining the artistic integrity of Company Wayne McGregor's performances on tour, and manage the group of ten company dancers including their health and wellbeing needs.

The right candidate will have a true understanding of the aesthetic of Wayne McGregor's creative output, extraordinary attention to detail and the drive never to compromise the artistic work. They will be an excellent communicator and manager, a positive and creative problem solver and thrive working under extreme pressure. They will be an innate leader and have the ability to care for an extraordinary group of professional dance artists, as well as work as an integral part of a strong and efficient Company Team.

BACKGROUND

Studio Wayne McGregor

Studio Wayne McGregor is the creative engine for choreographer and director [Wayne McGregor CBE](#), and the home of his life-long enquiry into thinking through and with the body. It is a nexus of partners who explore movement, artistry, thought and partnership. With Wayne at its centre, this collaborative network encompasses dancers, writers, composers, producers, software engineers, visual artists, scientists and more.

Studio Wayne McGregor fuels the breadth of Wayne's creative work including the development and touring of signature works on his ensemble of world-class dancers, Company Wayne McGregor; a portfolio of international commissions across genres including dance, visual arts, film, theatre and opera; specialised learning and engagement programmes emboldening individuals in their own creative expression; mentoring and cultivating of other artists; and inquisitive research enterprises which look across science, technology and the arts to provoke questions about some of the extraordinary phenomena of physical thinking.

In March 2017 Studio Wayne McGregor moved into a new state of the art building housed in Here East on Queen Elizabeth Olympic Park. Part of a new technological and creative community re-imagining the cultural landscape of east London, it comprises three extraordinary studio spaces, hosting all of McGregor's creative work and collaborations, alongside artist development and creative learning programmes based on the trading of space, time and skills.

Collaboration is at the heart of all of the Studio's work, with recent partners including Roundhouse, BBC, the fashion brand Cos, Google, Wellcome Genome Campus, and The Grange Festival. The Studio also works with a wide range of artists from visual arts, music, design and performance, as well as supporting more than 100 artists each year to create work in its studio spaces through the FreeSpace programme.

Company Wayne McGregor is the key vehicle through which choreographer Wayne McGregor creates his most experimental work. It tours around four pieces of work each year, to dozens of venues in the UK and abroad, and in addition creates and performs in a variety of site specific and collaborative artistic projects led by Wayne McGregor and other partners. Company dancers also deliver learning and engagement workshops, residencies and performance projects.

Company Rehearsal Director

The Company Rehearsal Director will manage and support Company Wayne McGregor, working closely with the Company Producer, Company Technical Manager and Company Manager/Administrator. Artistically, the Company Rehearsal Director will work very closely with Wayne McGregor, and be overseen and supported by the Studio Associate Director. The Company Rehearsal Director will be responsible for all aspects of the work performed by Company Wayne McGregor, most importantly ensuring that the work is accurately presented as it was created, in every venue that the Company tours to. They will also be responsible for the day-to-day management of the company dancers, which will require flexibility and creativity as well as the ability to effectively prioritise a wide range of duties and take initiative.

This role will suit an exceptional dancer or rehearsal director who is looking for a once in a life time opportunity to work closely with one of the world's leading choreographers, taking care of his work by managing one of the busiest touring companies in the world today. The role will be based inside Studio Wayne McGregor's inspirational space when the Company is not on tour, and tour with the Company both nationally and internationally to a wide variety of theatres, festivals and one-off events.

JOB PROFILE

Job title:	Company Rehearsal Director
Responsible to:	Artistic Director, Executive Director, Associate Director
Responsible for:	Company Dancers
Salary:	£30,000 - £35,000 per annum depending on experience.
Hours:	This is a full-time post. The role is a 6 day working week when the dancers are on contract and a 5 day working week when not. Hours will vary when on tour and the postholder will be required to work the hours necessary to carry out the duties in the job description in relation to touring with the Company. Evening and weekend work will also be necessary on tour. When office based the usual hours of work are 10am to 6pm including a 1 hour unpaid lunch break each day.
Holiday:	20 days paid annual leave plus public and bank holidays (to be taken when dancers aren't on contract)
Probationary period:	This probationary period is 3 months during which time the notice period required by either party is 1 week. The probationary period may be extended for up to a further 3 months. Upon successful completion of the probationary period, the notice period becomes 8 weeks.
To apply:	<p>Send a current CV (including details of 2 referees) and covering letter (no more than 1 page A4) outlining how your skills and experience match the person specification. Please also complete an Equal Opportunities Monitoring Form.</p> <p>Send to: recruitment@waynemcgregor.com with Company Rehearsal Director in the subject line.</p>
Closing date:	Monday 14 January 2019 Candidates selected for interview/practical assessment will be notified by Friday 18 January 2019.
Interviews:	Interview/practical assessment will take place the week of 21 January 2019.

Studio Wayne McGregor is an equal opportunities employer

JOB DESCRIPTION

Main objectives: To deliver the touring of the work of Company Wayne McGregor's artistic programme through overseeing, managing and implementing the artistic elements of the Company's touring strategy.

To ensure the highest artistic standards are achieved and maintained at each and every performance through close dialogue with the Artistic Director, Associate Director and Studio Technical Director.

To work closely with the Company Technical Manager, Company Producer and Company Manager to build and develop a Company Team and be jointly responsible for the touring work of Company Wayne McGregor.

Responsible to: Artistic Director, Executive Director, Associate Director

Key working relationships: Company Producer, Company Technical Manager, Company Manager/Administrator

Responsible for: Company Dancers

Key Duties:**Manage and Implement Touring Strategy**

- Work closely with Company Producer and Company Technical Manager to achieve the goals of Company Wayne McGregor's touring strategy
- Manage and provide artistic choices and solutions for all Company Wayne McGregor performance opportunities, including decisions on rep and casting in close liaison with Associate Director and Artistic Director
- Manage and implement a studio rehearsal schedule in order to ensure that the choreographic and artistic elements of each production in current rep are ready
- Assist Associate Director in the casting and covering of roles
- Plan rehearsal and performance schedules in liaison with Company Producer and Company Technical Manager
- Work closely with Company Producer, Company Technical Manager and Company Manager/Administrator to input into and develop weekly / touring schedules for dancers and technical staff
- Assist Company Producer on overseeing all elements of touring to ensure all logistical aspects of each tour are covered
- Work closely with Company Technical Manager to ensure that artistic elements of each production are of the highest possible standard in every location
- Report on shows to Artistic, Associate and Executive Directors

Personnel:

- Act as Line Manager for the Company dancers
- Be responsible for dancers' workload and day to day schedule in relation to company policies regarding dancer working practices
- Liaise with Company Producer on dates and payment schedules for dancer contracts ensuring all details are correct and are passed on to the Administrative Director for contracts to be issued
- Approve any/all additional activity taken on by dancers during contracted weeks as well as information about all activity taken on during non-contracted weeks

- Develop a class strategy that is appropriate to build and develop the physical potential of the dancers
- Schedule appropriate teachers to teach nationally and internationally
- Open up company class as appropriate for professional dancers to attend, and manage applications with assistance by Company Manager/Administrator
- Develop best health practice for the Company dancers and maintain an ongoing record of preventative measures, injuries and treatment for all dancers
- Assist when a dancer is injured to ensure immediate care is taken to support the health and wellbeing of the dancer and to establish the path to ensure their best and swiftest recovery, as well as to implement a plan to ensure the work can be delivered at the highest possible standard while the dancer's health is being addressed

Learning & Engagement Events:

- Lead on developing Learning & Engagement workshops on tour with Company Producer and under the supervision of the Director of Learning & Engagement
- Schedule dancers for Company Learning & Engagement activity

As this is a new role, elements of the post may change and develop, though the general character of the job and level of duties and responsibilities will remain. This information will be periodically reviewed, revised and updated in consultation with the post holder to reflect appropriate changes.

PERSON SPECIFICATION

Essential:

- A clear commitment to and knowledge of the work of Wayne McGregor
- Extensive professional dance training and rehearsal, touring and production experience
- Experience of assisting a choreographer with rehearsal direction at a professional level
- Exceptionally organised and methodical, with strong attention to detail
- Good spoken and written English
- Efficient and self-motivated with excellent planning skills, with the ability to deal with multiple tasks at once
- Ability to act on own initiative but also to work as part of a team and build strong working relationships
- Personable and a highly confident communicator, with the ability to maintain good relationships with a wide range of people
- Ability to work flexibly and manage a busy and changeable schedule
- Ability to work under pressure, with a positive and creative attitude towards problem solving
- Experience of teaching within a professional environment
- Physically fit

Desirable:

- Current involvement with the professional dance sector
- Degree qualification or equivalent in a related field
- Computer skills, including basic knowledge of Excel
- First aid trained